

FATHER COLOMBO COLLEGE OF NURSING

Fathima Nagar, Kazipet.

CODE OF CONDUCT FOR STUDENTS IN THE COLLEGE

Kindly read and sign at the end, the instructions to follow while in the college....

COLLEGE INSTRUCTIONS :

- All the students (girls) are expected to dress neatly to the college uniform only Kurta Pajama with dupatta along with student ID card. **(Tight Dresses, Transparent Clothes, Leggings, Sleeveless are not allowed to the College)**
- **All the students (boys) are expected to dress neatly to the college i.e college uniform. Shirt and pant (T shirts, shorts & hair styles are not allowed to the college)**
- All the students are expected to dress neatly to the clinicals i.e clinical uniform.
- All the students are instructed to strictly adhere to the college timings 8.00am-1.00 pm (clinicals), 2.00-5.00pm (theory classes). No students are allowed to stay in the hostel rooms during college hours, if anyone is sick, particular student can stay in the sick room under the supervision of warden with information.
- All the students are hereby informed regarding attendance percentage i.e. for theory 80% and for practical 100% attendance should be calculated, as per KNRUHS guidelines otherwise the particular subject student will not be eligible for the university exams.
- All the students must be aware of academic curriculum (first semester to eight semesters)
- All the students' & parents shall be informed regarding biometric details which connected to the university.
- Students who frequently miss the classes, demonstrations considered as in violation of the rules.
- Failure to follow instruction from faculty members are showing disrespect towards them is deemed misconduct.
- Misbehavior, arrogance or violence towards faculty, staff, fellow students is unacceptable
- Not attending scheduled classes, tests, internal exams and pre final examinations or other assessment is considered a breach of rules.

- Parent meeting will be held on after each internal examination of students.
- Students who do not regularly complete assignments or show poor academic performance will be barred from exams.
- All the parents are informed regarding no permission for day scholar, compulsory have to be in the hostel in any circumstances if Student is allowed to come as a Day-scholars should submit mobiles at 8.00 am to Class coordinator and collect at 5.00 pm without fail.
- All the students hereby informed regarding SNA (student nurses association) to TNAI Rs.2300/-, Rs.200/- for State SNA subscription & Rs.50/- per month towards for all the events of the month.
- Once admission is done cannot be cancelled otherwise 4 years of fee must be deposited if not done, they cannot get their given original certificates.
- If anyone discontinue the course midway, or eligible for any central/govt jobs it will be required to pay the tuition fee as per the KNRUHS guidelines.
- Parents must be informed regarding fee deposit on the installment at the time of Admission.
- Using mobile phones or head phones during college and classes hours are not allowed, if caught penalty of Rs.5000/-
- Admission will be canceled for failing to submit document on time and not meeting eligibility criteria, providing false information or not paying fee will lead to cancellation of admission.
- Any damage to college property, including tampering with furniture, or equipment will be viewed seriously, this results in for future of caution deposit or even lead to significant penalties

RE-ADMISSION FOR STUDENTS:

- All the students who are taking continuous leave for 60 days they supposed to take re-admission from the University. (Management is not responsible

Signature of the Student

Signature of the Parent

Signature Of the Director

Signature of the Principal

FATHER COLOMBO COLLEGE OF NURSING, KAZIPET
HOSTEL RULES AND REGULATIONS
GENERAL CONDUCT

Respect and Discipline: Students must maintain a respectful attitude towards staff, management, warden and fellow students. Disruptive behavior will not be tolerated.

Quiet Hours: Silence must be observed from 10pm to 6am to ensure a peaceful environment for all residents.

Accommodation

Room Allocation: Students are assigned specific rooms and must not change without prior approval from the Principal/Warden.

Room Maintenance: Students are responsible for keeping their rooms clean and tidy. Regular inspections will be conducted.

Visitors

Visitor Policy: Visitors are not permitted in the hostel rooms. Meetings should occur in designated common areas during approved hours (Only Second Sunday from 9am-5pm). All students must return to the hostel by 5 PM, exceptions require prior written permission.

Safety and Security:

Valuables: Students should secure personal belongings. Ex: Jewellaries or costly items. The management is not responsible for lost or stolen items.

Respect for Privacy: Students must respect the privacy of others and refrain from sharing, images, videos, or personal information of hostel residents on social media without the consent.

Water & Electricity: These are very precious so kindly put off the lights and close the taps so that the energy can be saved.

Mess

- Mess fee should be paid in two Installments (1st installment at the time of Admission and next balance amount beginning of the each semester)
- No one is allowed throw or waste food incase fine will be collected.
- Avoid crowding in the mess.
- Outside food is not allowed to the mess.
- Only Chudidhar is allowed in common places.

Health and Hygiene

Health: Those who are sick the immediate information to be given to warden and in written to Principal.

Personal Hygiene: Maintain high standards of personal hygiene and cleanliness in communal areas.

Academic Responsibilities

Study Hours: Designated study hours must be observed from 6.30am-7.15am & 8.30pm-10.00pm, on Sundays from 11.00am - 01.00pm, on general holidays 10.00am-01.00pm. Students should focus on their academic commitments during these times.

During internals, university exams and when failing to submit assignments, mobile phones will not be allowed.

Phone Timings: Phones are allowed on Sundays and general holidays from 9.00am – 9.00pm including study hours.

Noise Control: Limit noise levels in common areas to facilitate a conducive study environment.

Disciplinary Actions

Violations: Breaches of these rules may result in disciplinary actions, including warnings, fines, or expulsion from the hostel.

Grievance Redressal: A grievance redressal committee is available for students to address issues or complaints.

Conclusion: Adherence to these rules is essential for a harmonious living environment. Students are encouraged to communicate openly with hostel staff for any concerns or clarifications.

Signature of the Student

Signature of the Parents

Principal

Hostel Director

FATHER COLOMBO COLLEGE OF NURSING

Fathimanagar, Kazipet, Hanamkonda District.

DECLARATION

I, hereby solemnly and sincerely affirm that the statement made and information 'furnished by me in the application forms and also in all the enclosures there to submit by me is true and correct. I have not kept any information furnished there in is fraudulent, incorrect of untrue material particulars. I realize that am liable to criminal prosecution and I also agree to forego my seat in the college.

I shall abide by the decision of the selection committee of B.Sc. Nursing, Director, Principal, Father Colombo College of Nursing, Fathimanagar, Kazipet, Hanamkonda; KNR University of Health Sciences, Warangal, and Director of Medical Education, T.G., Hyderabad. Their decision shall be final and binding on me.

I shall abide by the Rules & Regulations of the college at present in force and to be framed from time to time by the competent authorities.

SIGNATURE OF THE CANDIDATE.

I have read the information furnished by me Son / Daughter/ward and affirm that it is true and if it is provided that the information was fraudulent, I am liable to criminal Prosecution During his/her study period in the Father Colombo College of Nursing, Fathimanagar, Kazipet, Hanamkonda, if my Son/Daughter involved in any unsocial and criminal activities or his/her character and conduct found to be not up to the satisfaction of the Teachers, I agree for his/her dismissal from the course.

Date:

SIGNATURE OF THE FATHER/GAURDIAN.

OFFICE ADDRESS & Ph. No:

RESIDENTIAL ADDRESS & Ph. No.